

VILLAGE OF CARPENTERSVILLE

1200 L.W. Besinger Drive
Carpentersville, IL 60110
847-551-3478

Paid	_____
CR#	_____ CK# _____
Date	_____

DEPARTMENT OF CODE ENFORCEMENT APPLICATION FOR SIGN PERMIT

Date _____ Fee _____ Permit # **P-** _____

Application is hereby made by the property owner to (erect) (replace) (alter) a sign on the following described property. This application shall be submitted with TWO copies of the plans and specifications. Plans shall indicate the location of the intended sign. A site plan is needed if a free-standing sign is used. No work shall be performed until a permit is issued by the Village of Carpentersville. This sign permit is issued to the property owner, **not** the contractor/applicant.

Location _____

Property Owner/Permitee _____ Phone _____

Address _____

Contractor _____ Phone _____

Address _____

Electrical Contractor _____

Address _____ Phone _____

Type of Sign _____

Size _____ x _____ Setback from Property Line _____

Total Square Feet _____ Valuation _____

Is the proposed sign the subject of a previous sign variation request?

Yes _____ No _____ If yes, provide the ordinance number granting the sign variation _____

Signature of Owner or Agent

Date

Approved Building Official

Date

Failure to provide accurate information in regard to the above application will render the permit void and may result in prosecution for violation of the Carpentersville Municipal Code, subject to a penalty up to \$500.