

## Community Development Department

1200 L.W. Besinger Drive - Room 214  
 Carpentersville, IL 60110  
 Hours: M-F 8:30 AM – 5:00 PM  
 Phone (847) 551-3478  
 Fax (847) 426-0864

# Replacing, Extending or Widening a Driveway

<b>ADDRESS:</b>	<b>Date Received:</b>
<b>Applicant Name:</b>	<b>Check in by:</b>
<b>Applicant Daytime Phone:</b>	<b>Date Returned to Applicant:</b>
<b>Applicant Email Address:</b>	

I understand that any missing or incomplete items or failure to clearly describe the proposed scope of work will cause this plan review to be delayed until the submittal is complete and/or the work is correctly described. Upon submittal of the remaining items, I understand that the plans are still subject to review by the Village and that corrective measures and/or additional information may be required.

\_\_\_\_\_ \_\_\_\_\_  
 Applicant Signature Date

### Submittal Checklist, minimum requirements:

OK	N/A	Item Description
		Home Owners Association Approval letter, if required
		Completed building permit application form
		Accurate plat of survey, indicating;
		Exact location and dimensions of driveway.
		Specifications on the driveway base and surface course.

<b>Comments / Other Submittals Required:</b>

### Minimum Requirements:

1. The required front yard cannot exceed 35% lot coverage (65% landscaped)
2. The maximum driveway width where the driveway meets the right-of-way is 18'.
3. If 35% coverage requirement is not exceeded, you may add 2' of ribbons to each side of a driveway as long as the ribbons are constructed of a different material than the driveway.
4. The driveway cannot create a flooding problem.
5. The driveway must be an all weather surface. New gravel driveways are prohibited.
6. All vegetative or foreign matter must be removed from the base.

7. Concrete driveway requirements;
  - 6" of compacted crushed gravel or equivalent.
  - 6" slab with 3,500 psi compression strength at 28 days.
  - Welded wire mesh embedded in slab or equivalent.
  - 1.5" deep construction joints at maximum 12' intervals.
8. Asphalt driveway requirements;
  - 6" of compacted crushed gravel or equivalent
  - 2" of compacted hot asphalt mix surface course
9. Brick paver driveway requirements;
  - Install in accordance with manufacturer's specifications to be provided with permit application.
10. Dissimilar surface course materials cannot be built on top of one another. For example, concrete cannot be built on asphalt.
11. A performance bond is required for work in the public right-of-way (\$1,000).
12. \$50 permit fees for most driveway applications.
13. \$25 permit fees for driveway ribbons only.

### **Minimum Required Inspections:**

1. Base inspection prior to installing surface course.
2. Final inspection of surface course.
3. Public right-of-way inspection for bond refund (can be combined with above inspection).

All inspections must be scheduled with Community Development (847) 551-3478.

### **Helpful Contact Information:**

J.U.L.I.E. 811

Ameritech (800) 244-4444

Engineering Department (847) 551-3480

ComEd (800) 344-7661

NICOR (800) 730-6114

Community Development (847) 551-3478